

Software Approval Taskforce

Consideration of Taskforce Formation

In Fall 2026, the Academic Technology Committee Chair reported significant delays in the software-approval process, which continue to impact instructional and operational needs.

Purpose

The Academic Senate is asked to determine whether a taskforce should be established to examine the current software-approval process and recommend improvements.

Proposed Charge (If a Taskforce Is Formed)

If the Senate votes to create a taskforce, the proposed areas of work include:

1. **Mapping the current software-approval process**, including all steps, responsible parties, and decision points Identify barriers contributing to delays.
2. **Identifying barriers contributing to delays**, including procedural, communication, or structural challenges.
3. **Developing recommendations** to shorten and improve the decision-making timeline while maintaining compliance with college policies and state regulations.

If the Senate votes to establish a taskforce, the following must be considered:

- The taskforce's composition:
 - How many members and from which represented areas.
 - If the taskforce is **ad hoc**,
 - To have a **specific charge**,
 - Be **time-limited**