

**Butte College
Academic Senate Minutes
May 20, 2026
Center for Excellence**

Members Present: Irma Gonzalez Cuadros – President Kim Kirkwood - VP Deb McCabe – Treasurer Brooke Kennedy – Secretary Alonzo Campos Tommy Cox John Dahlgren Casey Fay		Tia Germar Kelsey Harrington Stephen Solano Elena Tan Kathy Teagarden Suzanne Wakim Andrea Walters (Classified Senate)
Members Absent: Dillon Carroll Lia Deromedi Gary Harris Diane Wagster Penne Damian Martinez (S.S) Lorauna Voss (S.S)		Visitors: Christian Gutierrez Jessica Jackson Phillip “Wolf” Manning Patrick McDougall Melissa Pearson Carrie Roberson Christie Trolinger Tiffany Trull Kathy Turner Llael Valle Jess Vickery

I. Call to Order: President Irma Gonzalez Cuadros called the meeting to order at 3:00pm.

II. Approval of Agenda

A motion was made by Brooke Kennedy, seconded by Kim Kirkwood, to approve the agenda as amended.

Motion Passed

Opposed: 0

Abstentions: 0

III. Approval of Minutes

A. Academic Senate Meeting Minutes, May 6th, 2026

A motion was made by Deb McCabe, seconded by Tommy Cox, to approve the minutes.

Motion Passed
Opposed 0
Abstentions: 0

- IV. Public Comments
 - A. Patrick McDougall commented about the Curriculum Committee's two-meeting rule.
 - B. Tommy Cox commented about the time needed to make his class accessible.
 - C. Carrie Roberson commented about the Institutional Effectiveness Steering Committee meeting calendar.
 - D. Tia Germar commented about a policy regarding the purchase of textbooks.
- V. Consent Agenda
 - A. Committee Appointments
 - 1. Irma Gonzalez Cuadros described the consent agenda.

A motion was made by Tommy Cox, seconded by Suzanne Wakim, to approve the consent agenda.

Motion Passed
Opposed: 0
Abstentions: 0

- VI. Updates
 - A. Current Committee Vacancies
 - 1. Irma Gonzalez Cuadros referenced a document on the screen to assist with review and discussion.
 - 2. Irma Gonzalez Cuadros provided background information.
 - 3. Irma Gonzalez Cuadros described current committee vacancies.
 - 4. Irma Gonzalez Cuadros asked the senate to help advertise the vacancies.

VII. New Business

A. Distance Education Committee Charter and Bylaws

1. Suzanne Wakim referenced a document on the screen to assist with review and discussion.
2. Suzanne Wakim provided background information.
3. Suzanne Wakim described the Distanced Education Committee charter.
4. Suzanne Wakim described the Distance Education Committee bylaws.

Some senators and guests asked questions and provided comments.

A motion was made by Tia Germar, seconded by Tommy Cox, to approve the Distance Education Committee charter and bylaws.

Motion Passed

Opposed: 0

Abstentions: Suzanne Wakim

B. ATC Committee Charter and Bylaws

1. Phillip Manning referenced a document on the screen to assist with review and discussion.
2. Phillip Manning provided background information.
3. Phillip Manning described updates to the ATC committee charter and bylaws.

A motion was by Suzanne Wakim, seconded by Alonzo Campos, to block the ATC committee charter and bylaws and approve them.

Motion Passed

Opposed 0

Abstentions: 0

C. Curriculum report for the 25/26 academic year. Report on approved course and program modifications. Report on updated plan for Cal-GETC 5C GE requirements

1. Patrick McDougall referenced a document on the screen to assist with review and discussion.
2. Patrick McDougall provided background information.
3. Patrick McDougall described the curriculum report for the 2025-2026 year.

Some senators asked questions and provided comments.

D. Formation of an Accessibility Resolution Workgroup

1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
2. Irma Gonzalez Cuadros provided background information.
3. Irma Gonzalez Cuadros asked for input from the senate regarding the formation of an accessibility resolution workgroup.

Some senators asked questions and provided comments.

A motion was made by Kim Kirkwood, seconded by Suzanne Wakim, to form an accessibility resolution workgroup

Motion Passed

Opposed 0

Abstentions: 0

E. Carrie Roberson Seeking AS Approval for Letter of Endorsement / Support for Board of Governors

1. Carrie Roberson provided background information.
2. Carrie Roberson described her work history.
3. Carrie Roberson reported that support from the senate can be in a letter form.

A motion was made by Tommy Cox, seconded by Brooke Kennedy, to write a letter of support and provide it to Irma Gonzalez Cuadros.

A friendly amendment was suggested by Kelsey Harrington, which was accepted, for Tommy Cox to write the letter for any prospective candidates and provide it to Irma Gonzalez Cuadros.

Motion Passed

Opposed: Alonzo Campos

Abstentions: 0

A motion was made by Suzanne Wakim, seconded by Alonzo Campos, for the Senate Executive Committee to write a letter of support specifically for Carrie Roberson if she chooses to.

Some senators asked questions and provided comments.

A motion was made by Deb McCabe for Tommy Cox to send a draft letter of support for any Butte College candidate interested in serving.

A motion was made by Suzanne Wakim to rescind Tommy Cox' previously passed

motion and replace it with a motion that he will write a letter of support.

Deb McCabe will email the motion to Magian Smith.

Motion Passed

Opposed: 0

Abstentions: 0

BREAK

VIII. Unfinished Business

A. Strategic Directions and Action Items

1. Irma Gonzalez Cuadros referenced a document on the screen to assist with review and discussion.
2. Irma Gonzalez Cuadros provided background information.
3. Irma Gonzalez Cuadros asked for any constituent feedback.

Some senators shared constituent feedback, provided comments, and asked questions.

B. Syllabus Requirements

1. Irma Gonzalez Cuadros referenced a document on the screen to assist with review and discussion.
2. Irma Gonzalez Cuadros provided background information.
3. Irma Gonzalez Cuadros reported that this was already approved at the last meeting.

C. AP 3725 Accessible and Acceptable Use of Information Technologies

1. Irma Gonzalez Cuadros referenced a document on the screen to assist with review and discussion.
2. Irma Gonzalez Cuadros provided background information.
3. Irma Gonzalez Cuadros asked for any constituent feedback.

Some senators shared constituent feedback, provided comments, and asked questions.

D. AP 5020 Non-Resident Tuition

1. Irma Gonzalez Cuadros referenced a document on the screen to assist with review and discussion.
2. Irma Gonzalez Cuadros provided background information.
3. Irma Gonzalez Cuadros asked for any feedback.

E. AP 5055 Enrollment Priorities

1. Irma Gonzalez Cuadros referenced a document on the screen to assist with review and discussion.
2. Irma Gonzalez Cuadros provided background information.

3. Irma Gonzalez Cuadros asked for any feedback.

IX. Celebrating the Contributions of Outgoing Senators, and Welcoming New Senators

A. Irma celebrated outgoing senators.

1. Irma Gonzalez Cuadros provided words of praise and shared fond memories of those who served on the senate.

2. Irma Gonzalez Cuadros welcomed new senators.

X. Reports

A. WeCare@Butte- NA

B. Classified Senate

1. Andrea Walters provided Classified Senate updates.

A motion was made by Alonzo Campos, seconded by Deb McCabe, to extend the meeting by two minutes.

Motion Passed

Opposed: 0

Abstentions: 0

C. Student Senate - NA

D. Equity, Diversity and Inclusion - NA

E. CTE Liaison - NA

F. Vice President - NA

G. President – Irma Gonzalez Cuadros

1. Irma Gonzalez Cuadros provided updates and emailed them out on May 29, 2026

XI. Future Business

A. SPA Committee Charter and Bylaws

B. Equivalency Committee Charter and Bylaws

C. AP 3775 Artificial Intelligence

D. AP 4030 Academic Freedom

E. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies

F. NAPGRA

XII. Next Meeting

A. September 2, 2026, from 3:00 – 4:45 pm in SAS 360

XII. Adjournment: The meeting adjourned at 4:48pm.