

Wednesday, May 27th, 2026, from 3:30–5:00 p.m.
Meeting Minutes
Location: LRC 125

Committee Members:

Dan Barnett, Phillip “Wolf” Manning (Chair), Shanna Vela, Corey Gruber, Brittany Harding, Kathey Teagarden, Melody Struthers, Matt Cervantes

Ex-Officio Members:

Dave Stephens, Chris Palmarini, Dr. Robert White

Meeting Agenda

I. Meeting Called to Order – 3:34 PM

II. Consent Agenda

a. Approval of Current Agenda

- i. Changes: (Y/N) - N
- ii. Approved: (Y/N) - Y - Unanimously
 - Moved by Struthers, seconded by Barnett

b. Approval of Last Meeting Minutes

- i. Changes: (Y/N) - N
- ii. Approved: (Y/N) - Y – Unanimously
 - Moved by Struthers, seconded by Barnett

III. Reports/Guest:

- a. Report from Academic Senate
 - i. Manning reported that new ATC charter and bylaws were approved by the senate

IV. New Business:

- a. ATC Chair position
 - i. Manning volunteered to continue as chair after current term ends
 - ii. Manning requested a backup chair be selected, in the event he is unable to continue due to the temporary status of his current position

- iii. Struthers moved that Cervantes serve as backup chair, in the event Manning is unable to continue as chair. Seconded by Barnett
 - Approved (Y/N) - Y – Unanimously
- b. Flex Week AI Activities, ATC assistance
 - i. Manning read aloud the current schedule titles for the AI Conference
 - ii. Discussion about how ATC may assist
 - Considering having debate-style forum with ATC members as participants
 - Palmarini suggested having a moderator for such an event
 - Cervantes suggested that curated prompts be used for participants to guide focus of debate topics
 - Barnett suggested that part of event involve a poll to collect information about attendee's current knowledge/experience with AI
 - Struthers suggested that at least one debate participant be from CTE
 - Clarification was made that ATC's assistance is needed for the whole AI Conference rather than just AI Forum event
 - Cervantes, White, Vela, and Manning volunteered as participants for AI Forum debate
 - iii. Vela moved that ATC take over the entirety of AI Conference during flex week. Seconded by Struthers
 - Approved (Y/N) - Y - Unanimously
- c. Gemini – Implementation plan and FAQ's
 - i. White reported that Butte College leadership will likely move forward with approving a partnership with Google granting access for students/staff to utilize Gemini through using their college credentials
 - ii. Cervantes moved that the ATC schedule a presentation by Google to demonstrate both how an implementation at Butte College would work and the product offering that would become available. Seconded by Barnett
 - Approved (Y/N) - Y - Unanimously

V. Unfinished Business:

- a. Struthers shared response from email correspondence with faculty member related to concerns about how AI relates to ADA compliance

VI. Member recommendations for future agenda items

- a. Cervantes requested update on status of potential revisions to college's software approval process

VII. Adjournment

- a. Moved by Barnett. Seconded by Struthers
 - Approved (Y/N) - Y – Unanimously