



***Butte College Classified Senate
Meeting Minutes***

Date: May 6, 2026

Time: 11:00 a.m. – 12:30 p.m.

Location: SAS Boardroom

Present

Alan Burwell, Taylor Weidner, Maria Barriga, Chris Westbay, Amanda Matz, Renan Young, Kimani Davis, Tasha Spirk, Malcom Davis

Absent

Janet Guill, Erica Piper, Jess Vickery, Mariela Rivera

1. Call to Order

Meeting was called to order at 11:09 a.m. by VP Chris Westbay.

2. Introduction of Visitors: NONE

3. Caring Campus Moment: Kimani witnessed Alan Burwell greeting the new students on campus.

4. Approval of Agenda: CW: motion to approve

TW: 2nd motion

Unanimously approved.

5. Public Comment - NONE

6. Consent Agenda: CW:

1. Minutes:

Skipped Consent Agenda

7. Unfinished Business:

1. **Elections:** Vacancies and Open Area Representatives - Area H, Area J are vacant. Jocelyn Thorp was a suggested nomination but will wait until Janet Guill is back to discuss it. Keep an eye out for potential candidates in the meantime.

2. **Feedback:** APs – 5055, 5020, 3725 - Not due until next cycle. Postponing the feedback until we can have Christian Gutierrez be available for discussion on AP 3725. Motion to postpone passed unanimously.

3. **Governance Committee Recruitment/Nomination/Appointments:** Currently in the recruitment phase with multiple communications sent out via email by Janet Guill. The largest recruitment hurdle is the visibility of our constituents. Next meeting will be the primary goal to have nominations and select appointments. Most committees have two seats. Committee volunteers do not need to come in person for nominations and appointment selections. Janet can provide information on committee information. Plan to nominate and make an appointment on August 19th, 2026.

4. **Retreat Feedback:** Kimani recommended a template to collect feedback from Senators after the retreat. Taylor Weidner suggested more time to cover the retreat, ending at 12:30 is short. Previously, the retreat was planned for a full day. Alan Burwell did address how in-depth training for the E-board roles would be beneficial. Alan

Burwell encouraged us to reach out for support in Senator's roles. Kimani Davis liked Jess Vickery presentation on the Brown Act and Andrea Walters educational game on the Brown Act and Robert's Rules. Kimani Davis was disappointed that breakfast and lunch did not happen this year.

8. New Business:

1. **Jolly Dolly Funding Request:** Senate is low on supplies for the Jolly Dolly. Andrea is looking for funding approval to replenish snacks and drinks for the Jolly Dolly. This is pending upon review of the Foundation fund. Amanda Matz made an amendment to fund the Jolly Dolly for \$250 up to \$400. Motion has unanimously passed.
2. **The Spirit Stick Tour:** Stick won in 2017. In the past, it was placed in the President's office. A new concept was brought to have the Spirit Stick displayed in each of the Senator's areas for one month and then travel to the next area. Alan Burwell liked the idea of pairing the Spirit Stick with the Jolly Dolly. No motion is needed.
3. **Homecoming Activity Participation:** The Engagement Committee has an idea for a swag swap. If you have Butte College gear that you no longer need, use, fit, etc. To bring it in, donate the gear and swap it with something else. Chris Westbay mentioned all leftovers would be donated to the QRC and Roadrunner Hub. Taylor mentioned this would be beneficial to involve the student assistants. Taylor Weidner mentioned how to get this communication to all the student assistants for exchanging Butte College swap. This would not be limited to clothes.
4. **Recap Discussion:** Constituents are missing meeting recaps. Discussion for a better process when Senators are missing meetings. Kimani Davis recommended the Senate Secretary send the email out on the behalf of missing Senators. The goal is to have the meeting recap sent out no less than a week after the meeting was held. Cody Schumacher mentioned building the Senator's areas into distribution groups with HR as the source of truth for new hires, employee position changes, and separations. Trials run to have the Senate Secretary send out the recaps to the senators. Senators should always Cc the Communications Officer. Cody Schumacher to make distribution groups and add all senators with access to email their group. Naming conventions for distribution groups to be determined.

9. Representative Reports

1. **Classified Professional Development:** NONE
2. **MSC:** NONE
3. **4C's:** NONE

10. Committee Reports

1. **Planning & Budget:** CW: NONE
2. **College Council:** CW: NONE
3. **Engagement Committee:** CW: Put cups out on the fence welcoming students back to campus. Agreed to put cups out. Taylor Weidner offered help. Spread the word for the cups. Chris Westbay to put in a FUR for approval. Scheduled to place cups out on fence August 14th.
4. **Other Campus Committees:** NONE

11. Regular Reports

1. **President:** CW: NONE
2. **VP of Elections & Appointments:** NONE
3. **VP of Engagement & ProDev:** NONE
4. **Treasurer/Fundraising:** AM is possibly missing access and access to the budget codes to provide an update.

12. **Senator Comments:** Discussion about bringing the weekly food menu back to be distributed among the campus.

13. Next Meeting:

August 19th, 2026

11:00 a.m. – 12:30 p.m.

Location: SAS Boardroom

12. Adjournment: 12:13 p.m.