

Institutional Effectiveness Steering Committee (IESC)

Selected Info From Committee Charter:

ARTICLE II: PURPOSE

The IESC is a standing advisory committee established by the College Council to ensure that Butte College's institutional effectiveness efforts are collaborative, transparent, and aligned with legal and regulatory requirements. The committee provides leadership and coordination for administrative procedure review and the development and maintenance of the Institutional Effectiveness Manual.

ARTICLE IV: RESPONSIBILITIES

This committee will:

1. Provide oversight and recommendations for the development, review, and regular updating of administrative procedures to ensure compliance with current legal and regulatory requirements;
2. Recommend the structure, content, and publication cycle of the Butte College Institutional Effectiveness Manual;
3. Facilitate collaborative dialogue around institutional priorities, planning frameworks, and effectiveness indicators; and
4. Participate in other projects as assigned by College Council.

Current Nominees for IESC

Andrea Walters Currently Serving on IESC

I would like to continue serving on the Institutional Effectiveness Committee because I have been an active member of the committee over the past year and would like the opportunity to continue contributing this year.

Through my involvement, I have gained a better understanding of how institutional decisions and processes impact our campus community, particularly classified professionals. I have also been working closely with our classified ad hoc committee regarding Administrative Procedures (APs) and examining how changes to these procedures affect classified employees.

I value the opportunity to participate in shared governance and to bring the classified perspective to important institutional conversations. I would like to continue serving on this committee so I can build on the work I have already started, advocate for classified

professionals, and help contribute to the continued effectiveness and success of our college.

Renan Young Currently Serving on IESC

Professional and academic background. I have about 10 years of experience of working with data analysis, programming, and data governance. Furthermore, it is the core function of my current role as a Programmer and Applications Analyst. I created a thirty-page document on Data Governance within a month of my current role at Butte because I come from a data governance background and identified its impact on the college. I submitted it to the Executive Director of Intuition Effectiveness and to the Dean of Scheduling. My professional background as an analyst and transitioning into a programming role can help to create processes that work operationally for front of office staff and build solutions that align with best practices for the Information System Department and the organizations strategic plans.

Academically I have a legal background in Administrative Law, Labor Law and Human Resources. Reviewing the organizations administrative policies, evaluating their compliance with state/federal law and assessing their impact on classified senate is fun for me. I find the IESC exciting way to review the law as they relate to the organization, and I genuinely enjoy this committee. I have enjoyed my current tenure with the IESC and would enjoy the opportunity to continue.

During my current time serving on the IESC, I contribute in areas aligned with my expertise, help clarify and strengthen committee processes and procedures, and advocate for classified employees by considering how decisions and outcomes may impact both Classified Senate employees and the organization as a whole, as reflected in the highlights below.

Highlights

A highlight of my accomplishments as the current representative for the Classified Senate in the IESC are below.

- AP300 (Encompassed 4 Aps) Series on Bullying, Harassment etc.: As documented in the meeting minutes I recommended the organization separate out Staff,

Managers, and students. The rights associated within each of those classifications have different rights associated with each. Additionally, this would also lower the liability of the organization.

- AP 7280 Work From Home: I discussed making sure we did not exclude anyone by predetermining there needs to be a room/ office or fixed finite area to perform the work functions. Also, that we did not review the requirements via cameras on someone home because it opens us up for liability.

Kimani Davis

Kim Hong

I have a vested interest in where Butte College is headed and believe I have some unique real world perspectives that can be useful especially when it comes to the institution as a whole.

Land Use Committee

Selected Info From Committee Charter:

ARTICLE II: PURPOSE

This committee is established to: Protect the qualities of the land designated as the Butte College campuses in keeping with the Mission, Values and Initiatives of the Butte-Glenn Community College District.

ARTICLE IV: RESPONSIBILITIES

This committee will: Establish guidelines, review proposals for district land use and make recommendations to the Vice President for Administrative Services or designee regarding these proposals.

Current Nominees for Land Use Committee:

Andrea Walters Currently Serving on Land Use Committee

I would like to serve on the Land Use Committee because I believe my role with Classified Senate would allow me to bring a valuable perspective to the committee. As the Vice President of Engagement and Professional Development and the person who coordinates

many of the events for Classified Senate, I have a strong interest in understanding what is happening across our campus and how our campus spaces are being utilized.

Being part of this committee would give me the opportunity to be a voice for classified professionals and help ensure that their perspectives and needs are considered when decisions are made about our campus and its spaces. Understanding current and future land use plans would directly impact the events and activities we organize and how we utilize campus spaces to bring classified professionals together.

On a personal level, I have always loved the outdoors and have a deep respect for the land and the importance of being a good steward of it. I believe that responsible land use means balancing the needs of our college community with the preservation, care, and sustainability of the environment around us.

Zachary Canadas

I have always been interested in learning more about what the Land Use Committee does here at Butte College and how its decisions affect the college and its surrounding land.

As an equipment mechanic, I primarily repair and maintain construction and agricultural equipment. I would like to become involved with the Land Use Committee so I can better understand how the equipment I work on supports the college's operations and land management. This could include building and maintaining recreational areas, such as the new grass area near the soccer field, maintaining firebreaks and wildlife areas, tilling and farming areas used for agricultural purposes, and supporting new areas and projects associated with the college's operation classes.

I believe being involved with land use would also give me a better understanding of the restrictions and considerations involved in operating equipment on college property. This knowledge could influence how I approach equipment maintenance and repairs, as well as help me understand what types of equipment the college may need for maintenance, agriculture, classrooms, and new construction projects. It would also help me better understand how equipment should be operated in environmentally sensitive or restricted areas, such as near creeks, waterways, and water crossings.

The equipment I work on is literally the grunt force that changes the land at Butte College and because of that, as a mechanic, I should also take responsibility for being a steward of the land that this equipment is used on.

I would appreciate the opportunity to serve on the Land Use Committee, learn more about the college's land-use practices, and contribute my experience and perspective as an equipment mechanic.

Thank you for your time and consideration.

Isaic Fairbanks

I enjoy being outdoors and would make a great fit. Would like to try something new, and I thought this would be a great opportunity to serve.

Guided Pathways Steering Committee

Selected Info From Committee Charter:

ARTICLE II: PURPOSE

This committee is established to: Facilitate the Guided Pathways framework to advance equity and forge clear pathways for students that begin before they get to Butte College and end with the successful completion of an academic goal. The committee will increase campus collaboration to achieve a comprehensive approach of system alignment to ensure student interest, persistence, program completion and attainment of skills and credentials. The committee actions will be focused on creating institutional connections between divisions who are themselves focused on:

- programmatic curricula alignment,
- student college transitions,
- holistic student support,
- sense of belonging, and
- evaluation and assessment of student learning.

ARTICLE IV: RESPONSIBILITIES

This committee will:

- Provide strategic coordination of Guided Pathways efforts, ensuring alignment across departments, services, and programs, fostering a cohesive approach to student success.

- Oversee the implementation of guided pathway planning documents and the alignment with the college's Student Equity Plan, Strategic Plan and Educational Planning documents.
- Support workgroups by providing guidance and resources to implement effective strategies and/or engage in system improvement processes that help create a student-ready college.
- Provide communication and professional development to stakeholders and the college community to foster transparency and engagement in Dash to Success/Guided Pathways efforts.
- Implement continuous improvement by tracking metrics, equity data, and process outcomes associated with program review. The committee will regularly assess efforts and implement data-informed decision-making that leads to better student outcomes.
- Engage in equity-minded practices by identifying underserved students and centering racial and social equity by removing barriers to student access and success.
- Other responsibilities related to the committee's purpose.

Current Nominees for Guided Pathways Committee:

Meredith Marasco Currently Serving on Guided Pathways Steering Committee

As an Evaluator, one of my key responsibilities is the awarding of degrees and certificates. With that role, I am constantly reviewing program requirements, seeing where students may struggle to complete in a timely manner or not earn the credential at all. As such, I am very interested in the ways our academic programs are laid out, and how the scheduling of courses hinder students and their completion of certificates and degrees. I wish the committee had more space for advocacy of academic programs, reviewing their viability, and duplication of credentials. Due to the lack of any decision making or movement toward change, I would be more than comfortable with letting a new member such as Maria Barriga join the committee in my place. Thank you for the consideration.

Kelly Osborn Currently Serving on Guided Pathways Steering Committee

I am interested in continuing to serve on the Guided Pathways Steering Committee. My current role in a student center allows me to directly support equity efforts and student success at Butte College. Through this work, I have gained insight into the challenges

students face and the importance of creating clear, supportive pathways that help them achieve their educational goals.

I have actively participated in the Light to Inspire Professional Development program, including completing the Five-Day Experiential Learning Institute (FELI). I am currently training to become a facilitator for Light to Inspire Culture of Dignity Workshop and co-facilitated my first two-day workshop in June. These experiences have strengthened my commitment to equity-minded practices and the importance of fostering belonging, engagement, and success for all students and employees at Butte College.

I am energized by strategic planning processes and passionate about integrating equity-minded practices throughout the District. I believe my experience supporting students, collaborating across departments, and participating in professional development initiatives would allow me to contribute a valuable classified professional perspective to the committee's work. I would be honored to serve as a voting member and help advance the Guided Pathways initiatives that support student equity, achievement, and institutional excellence.

Maria Barriga

I currently work under guided pathways and students who are directly impacted by the work we do, therefore it would be a great opportunity to be part of this committee and be more hands on the direction and development of guided pathways.

Connie Dickens

I have been the supporting administrative assistant for the Guided Pathways program for three years. I attended the last Guided Pathways conference to be held in California and am highly involved with the budgeting, taking minutes, etc. The work that is being done on campus is already having results in higher retention and student supports.

Technology Planning Committee

Selected Info From Committee Charter:

ARTICLE II: PURPOSE

This committee is established to oversee and guide the strategic use of technology within the institution and ensure that technological resources and infrastructure support the college's educational mission and goals. It serves as the participatory governance committee concerning Butte College technology issues, planning, and priorities. The Technology Planning Committee also plays a vital role in aligning technology initiatives with the overall strategic plan of the college, ensuring that investments in technology are purposeful and beneficial for the entire college community.

ARTICLE IV: RESPONSIBILITIES

This committee provides recommendation and guidance in the following areas:

- **Strategic Planning:** Develop and implement a technology plan aligned with the college's mission and long-term goals. Identify emerging technologies and assess how they can benefit the college community.
- **Streamlining Processes and Procedures:** Recommend, review, and advise on changes to improve efficiencies, reduce costs, and enhance service delivery to students, faculty, and staff as they relate to the use of technology, such as cybersecurity, acceptable use, and data privacy.
- **Technology Infrastructure and Projects:** Recommend and communicate the development, prioritization and maintenance of campus-wide technology infrastructure, including network systems, hardware, and software. Serve as an advisory body on technology projects, issues, and priorities.
- **Support for Teaching and Learning:** Provide guidance on the integration of technology into instructional practices.
- **Monitoring and Assessment:** Assess the effectiveness of existing technology systems and initiatives. Monitor trends and innovations in educational technology to recommend future improvements to the District Technology Plan.
- **Accessibility and Inclusivity:** Help ensure that technology is accessible to all students and employees, including those with disabilities. Promote inclusive practices in the use of technology across campus.
- **Security and Data Management:** Support, recommend, and review Administrative Procedures to safeguard institutional resources and data. Support data governance and promote responsible data management practices.
- **Training and Professional Development:** Recommend training and educational opportunities for faculty, staff and students in the use and adoption of technology.
- **Evaluate and respond to recommendations as part of the district-wide governance process.**

- Solicits feedback and distributes information via existing shared governance channels regarding the technology needs of all stakeholders.

Current Nominees for Guided Pathways Committee:

Cody Schumacher

I would be an excellent candidate for the Campus Technology Planning Committee because my role in IT gives me direct insight into how technology affects students, faculty, classified professionals, and administrators across the college. Through my work supporting campus systems and leading initiatives such as the transition to ServiceDesk Plus, I have gained experience identifying operational challenges, gathering feedback from stakeholders, improving processes, and helping implement solutions that are both practical and sustainable.

I would bring a collaborative and service-focused perspective to the committee. I understand that effective technology planning involves more than selecting new tools, but it also requires considering accessibility, cybersecurity, long-term support, user experience, training, and the needs of the entire campus community.

Sarah Langley

At my last job I worked as the IT Risk Manager and was part of the IT Steering Committee which was a committee that coordinated the research, vetting and purchase of new software and hardware. Over the 9 years I worked in this role, I regularly performed risk assessments, participated in the full vetting of new and existing vendors, and managed and monitored the purchasing process for the IT team. I also assisted with auditing the IT processes and controls for annual regulatory and internal audits. I have a degree in Accounting Information Systems and experience with IT processes and procedures, Vendor Management, Procurement, Audit, and Risk Management. I also have recent experience with the processes at Butte College related to the software used along with Accessibility and Disability related guidelines.

I would like to be a part of this Committee so I can be on the forefront of any new IT initiatives so I there is a voice for DSPS and Butte College students to ensure we are on the same page.

Alan Raetz Currently Serves on the Technology Planning Committee