



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

August 25, 2026 | 8:00 a.m.

Minutes

Members Present: Virginia Guleff, Melissa Cafferata-Ainsworth, Erik Shearer, Jess Vickery, Kristina Barger, Alan Burwell, Celestina Galicia-Davis, Irma Gonzalez Cuadros, Janet Guill, Kim Kirkwood, Amanda Montgomery, Leo Salas, Tray Robinson, Bob White

Guests Present: Mallory Holt, Roz Toliver, Angel Ventura-Plascencia, Suzanne Wakim

Members Absent: Denise Adams, Jessica Snelling, Kim Jones

I. Call to Order

Executive Director Vickery called the meeting to order at 8:00 a.m.

II. Approval of Agenda

Executive Director Vickery requested to address items 7A and 7B before new business. The amended agenda was approved by unanimous consent.

III. Approval of Minutes

It was moved by Superintendent/President Guleff, seconded by Academic Senate President Gonzalez Cuadros, to approve the minutes.

Motion passed.

Abstentions: Barger

IV. Consent Agenda – None

V. Reports

A. President's Report

Superintendent/President Guleff congratulated Executive Director Vickery on assuming the permanent executive director of institutional effectiveness position and welcomed Student Senate Vice President Galicia-Davis to College Council. She noted that 2026-2027 will be Butte College's "year of inquiry," and that the work that College Council undertakes will contribute to that effort.

B. President's Council on Innovation (PCI)

Dean White reported that PCI has not met yet this semester, but he's looking forward to taking a team to the Digital Futures conference next month.

C. Accreditation Steering Committee

Executive Director Vickery reported that ASC last met in May when they considered a draft calendar for this year's ISER development. ASC will hold an ISER kick-off meeting with ACCJC on September 18.

D. Institutional Effectiveness Steering Committee

Executive Director Vickery reported that IESC met last week and reviewed its bylaws as well as approving AP 5500 Standards of Student Conduct; AP 7127 Restrictions Governing the Employment of Applicants with Criminal Records; AP 7120.3 Recruitment and Selection – Management, Supervisory, and Confidential Professionals; and AP 7120.6 Recruitment and Selection – Classified Professionals. He noted that IESC also reviewed AP 5520 Student Discipline Procedures, but further discussion is needed.

VI. New Business

A. Review College Council Bylaws, BP 2510 Participation in Local Decision Making, BP 2515 Relationship with Academic Senate

Executive Director Vickery proposed changing the reference from “shared governance” to “participatory governance” in the Article II of the College Council Bylaws as well as adding the Accessibility Committee and Guided Pathways Committee to Article VII.

It was moved by Superintendent/President, seconded by Classified Senate President Burwell, to revise the College Council Bylaws as proposed by Executive Director Vickery.

Motion passed unanimously.

Executive Director Vickery provided an overview of BP 2510 Participation in Local Decision Making and BP 2515 Relationship with Academic Senate. Superintendent/President Guleff explained that these APs demonstrate the board's commitment to participatory governance. She added that College Council ensures participatory governance from all the constituent groups while the Institutional Effectiveness Manual documents the college's participatory governance structure.

B. Revised Institutional Effectiveness Manual (AP 2510 and AP 2515)

Executive Director Vickery explained that the Institutional Effectiveness Manual is the AP for BP 2510 and BP 2515. The current version has evolved over the several years, with IESC's involvement starting in 2025-2026. He indicated that his goal is for College Council to review it during the fall semester and consider constituent group feedback at its December 8 meeting.

Executive Director Vickery provided an overview of the current draft of the Institutional Effectiveness Manual. Director Montgomery suggested including a meeting agenda and minute template. Assistant Superintendent/Vice President Shearer recommended removing language about faculty compensation and reconsidering verbiage about associate faculty participation. Those revisions will be made before the manual is sent for constituent group review.

VII. Unfinished Business

A. AP 7280 Working Remotely

Superintendent/President Guleff reported that AP 7280 is in progress.

B. AP 3436 Hazing

Interim Vice President Robinson reported that AP 3436 is in progress.

C. AP 3431 Bullying

Superintendent/President Guleff reported that AP 3431 is in progress.

D. AP 3540 Sexual and Other Assaults on Campus and in Campus Programs – No update

E. AP 3550 Drug-Free Environment and Drug Prevention – No update

F. Strategic Initiatives

Executive Director Vickery reported that revising the strategic initiatives was a first step in revising the strategic plan that College Council undertook at the end of the spring semester. The version being reviewed today reflects that work. He proposed giving constituent groups the semester to review these strategic initiatives, along with the objectives and action items. Superintendent/President Guleff noted that by the end of the semester, College Council should also review the status of current strategic plan action items.

It was proposed by Academic Senate President Gonzalez Cuadros, seconded by Assistant Superintendent/Vice President Shearer, to send the strategic initiatives to the constituent groups for feedback that will be considered at the October 27 College Council meeting.

Motion passed unanimously.

G. Safety Committee Charter

Executive Director Vickery reported that the Safety Committee hasn't met since receiving College Council's feedback.

VIII. New Business

A. Academic Review Committee Charter and Bylaws

Supervisor Ventura-Plasencia explained that the Academic Review Committee was previously called the Academic Council. Changes in Ed Code dictated changes to the committee's processes, so they also named the committee to more accurately reflect its purpose. The charter also codifies the committee chair roles. Supervisor Holt added that past membership was not in line with the spine and explained that because the committee evaluates and approves student waivers and petitions, the director of admissions and records and the articulation officer should serve as chair and vice chair.

Executive Assistant Cafferata-Ainsworth questioned having students on the committee because it gives them access to their peers' personal information. Supervisor Ventura-Plasencia explained that student participation on the committee has varied due to that concern, noting that another approach would be to include them only in review of the handbook that outlines policies rather than in the application of the policies. Director Toliver indicated that FERPA does not seem to prevent students from being on the committee, but they need to be trained about the confidential nature of the work. College Council discussed concerns about student participation, potential workarounds such as redaction, and disclosures that may be necessary for students submitting waivers or petitions that other students would review. Assistant Superintendent/Vice President Shearer noted that contributing to "standards and policies regarding student preparation and success" is the purview of students, not at the level of application to individual students. He added that the college may need to consider the depth of information the college requests for waivers and petitions. Student Senate President Salas recommended obtaining the input of Student Senate before proceeding. Superintendent/President Guleff indicated that she will also consult with legal counsel. She suggested that College Council also

consider whether the college needs a BP or AP to memorialize student participation in participatory governance.

Supervisor Ventura-Plasencia and Supervisor Holt will report College Council's concerns to the Academic Review Committee for consideration.

- B. Academic Technology Charter & Bylaws
- C. Accessibility Committee Bylaws
- D. Distance Education Charter & Bylaws
- E. AP 7236 Substitutes
- F. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalences
- G. AP 7120.3 Recruitment and Selection – Management, Supervisory, and Confidential Professionals
- H. AP 7120.6 Recruitment and Selection – Classified Professionals
- I. Consider Constituent Group Feedback on AP 5055 Enrollment Priorities
- J. Consider Constituent Group Feedback of AP 5020 Nonresident Tuition
- K. Consider Constituent Group Feedback on AP 3725 Information and Communications Technology Accessibility and Acceptable Use
- L. AP 5500 Standards of Student Conduct

IX. Adjournment

Executive Director Vickery adjourned the meeting at 9:30 a.m.