



Curriculum Committee MINUTES September 14, 2026

Members Present

Patrick McDougall, Chairperson
Dr. Alonzo Campos, Ethnic Studies
Julio Delgado, Counselor
Anthony Ferro, Kinesiology
Joseph Gebbia, Welding
Tia Germar, Library Representative
Laurel Hartley, Associate Faculty, Sociology
Jessica Jackson, Articulation Officer
Julie Jenks, SLO Coordinator
Craig Kielb, Automotive

Kim Kirkwood, Academic Senate
Zia Miller, AS Student Representative
Erik Shearer, Asst Superintendent/VP Instruction
Heather Springer, Equity & Inclusion Specialist
Elena Tan, Associate Faculty, Japanese
Dr. Shannan Troxel, Communication Studies
Dr. Jacob Vazquez, Associate Dean
Suzanne Wakim, DE & Accessible Learning
Dr. Robert White, Dean

Members Absent

Kimberly Bartsch, Mathematics

Guests Present

Chris Armitage, Welding
Eduardo Diaz, AS Student Representative
Danielle Gray, Chemistry
Jeff Jordan, Kinesiology
Deb McCabe, CMST/ETHS/LANG Chair
Jubal Raymond, Construction

Sarah Smallhouse, Art
Zee Torres, Financial Aid
Jess Vickery, Director Institutional Effectiveness
Teresa Ward, Interim Dean
Tom Williams, Interim Associate Dean
Donald Robinson, Dean

AGENDA

1. **Agenda Adoption** - 1 minute

- Request to pull items 7 A.1 and A.5 from consent and move to action item 8 F.1
- Motion to approve agenda as amended; M/S/P

2. **Minutes Approval** - 1 minute

- A. August 31, 2026
- Motion to approve minutes; M/S/P

3. **Public Comments** - 3 minutes

- Members of the public are invited to comment on items not on the agenda
- None

4. **General Announcements** - 3 minutes

Curriculum Committee members are invited to make announcements to the committee

- Welcome new members:
 - Kimberly Bartsch, Mathematics (Fall 2026 only)
 - Haylee Schimmel, Curriculum Analyst
- New catalog addendum process:
 - Intended for programs with external governing agencies that modify program requirements after the catalog is published

- Office of Instruction will manage addendum requests

5. Articulation Officer Announcements – 2 minutes

- Key takeaways from the Articulation Officers (AO) meeting with the Chancellor's Office (CCCCO):
 - AB 2236 template articulation is no longer moving forward
 - The CCCCCO will advocate for:
 - Template-level articulation for Common Course Numbering (CCN) courses
 - Specific CSU feedback regarding errors identified in the denied ETHS courses
 - A public accountability dashboard for GE results
 - Solutions to the American Institutions requirement for History courses, including concerns that CSUs are not allowing partial Cal-GETC certification and are applying an "all-or-nothing" approach to GE certification

6. Information Item(s) – 2 minutes

A. Curriculum Committee Charter

1. Academic Senate approved on September 2, 2026

B. New Subject(s)

1. CCT – Career and Community Transitions

Committee acknowledged the information items

7. Consent Agenda

A. Course Modification(s) – 2 minutes

1. CNST 10 - Properties and Applications of Concrete (4 Units)

Catalog Description: *Study of the effects of concrete-making materials – including aggregates, cement, and admixtures – on the properties of fresh and hardened concrete. Includes concrete mixture proportioning calculations, concrete testing procedures, and basic statistical analysis of strength test results. Covers concrete placement, finishing, curing, and quality control applications in the construction industry.*

Minor Modification: Change in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2027

Pulled from Consent – See Action Item 8 F.1

2. CNST 25 - Construction Framing (4 Units)

Catalog Description: *This course is a study of the theory and practical applications of framing in modern construction of residential and commercial buildings. The students will learn safety as it relates to framing construction and the tools and processes used. The sequence and technique of layout, material selection, and construction will be studied and applied.*

Minor Modification: Change in objectives, unit titles, methods of instruction, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2027

3. CNST 30 - Interior and Exterior Finishes (4 Units)

Catalog Description: *This course is a study of the application of interior and exterior finishes common to residential, commercial, and industrial construction. Finish materials will be analyzed for purpose, cost, and ease of installation technique.*

Minor Modification: Change in objectives, unit titles, methods of instruction, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2027

4. CNST 40 - Construction Cost Estimating I (3 Units)

Catalog Description: *This course is an introduction to cost estimation in construction. The techniques, organization, and forms utilized in the various construction trades will be analyzed and practiced. The student will learn the procedures for quantity take-off, productivity calculation, bid tabulation, and the formulation of basic overhead and profit calculations through practical applications.*

Minor Modification: Change in objectives, unit titles, methods of instruction, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2027

5. PSC 10 - Introduction to Environmental Science (4 Units)

Catalog Description: *Introduction to environmental issues from a scientific perspective, focusing on physical, chemical, and biological processes within the Earth system, the interaction between humans and these processes, and the role of science in finding sustainable solutions. Topics include ecological principles, biodiversity, climate change, sustainability, renewable and non-renewable energy, water resources, air and water pollution, and solid waste management. The concepts will be reinforced with an integrated laboratory program. (C-ID ENVS 100).*

Minor Modification: Change in discipline (add Physical Sciences, Master Required), examples of assignments, and materials of instruction

Rationale: *Discipline update*

Effective Term: Fall 2027

Pulled from Consent – See Action Item 8 F.2

8. Action Item(s)

A. Course Modification(s) – 8 minutes

1. CNST 21 - Analysis of Construction Drawings and Specifications (3 Units)

Catalog Description: *This course is an advanced study of reading construction documents and specifications used in civil, residential, commercial, industrial, and specialty construction. The correlation of plans and specifications to the contract documents will be reinforced, as well as the use of the plans for material takeoff. The student will be introduced to the use of plans and specifications for materials quantity takeoff and the correlation to the project estimate.*

Major Modification: Change in prerequisites (add CNST 15 or concurrent enrollment and CNST 45), discipline (add Drafting/CADD), objectives, unit titles, methods of instruction, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2027

Jubal Raymond represented CNST

- Necessary requisite changes for CSU, Chico alignment and enrollment management strategies*
- Primary goal is to pursue accreditation through the American Council for Construction Education (ACCE)*

Motion to block items 8 A.1-A.2; M/S/P

Motion to approve; M/S/P

2. CNST 55 - Computer Applications in Construction Management (3 Units)

Catalog Description: *Coursework introduces foundational technical computing for Construction Managers. It introduces commercial software commonly used in the management and control of construction projects. Application areas include office suite programs, paperless workflows, estimating, and scheduling.*

Major Modification: Change in prerequisite (add CNST 1 or concurrent enrollment), ped cap (from 30 to 20), objectives, unit titles, methods of instruction, methods of evaluation, and examples of assignments

Rationale: *Curriculum review*

Effective Term: Fall 2027

[See Action Item 8 A.1](#)

3. **WLD 56 - Welding Industry Employment Preparation (3 Units)**

Catalog Description: *This course teaches job seeking skills demanded of welders in the industry today. Topics include a comparison of prospective employers within the welding industry, preparation for taking employment required skills tests, portfolio development, job-specific interview techniques and work place ethics and professionalism.*

Major Modification: Change in prerequisites (delete WLD 22, WLD 24, WLD 25, WLD 26, WLD 40, WLD 50, and WLD 154), corequisites (delete WLD 28, WLD 30, WLD 32, WLD 34, WLD 36, WLD 42, and WLD 156), discipline (delete Masters in Business), methods of instruction, methods of evaluation, materials of instruction, and examples of assignments

Rationale: *Curriculum review*

Effective Term: Fall 2027

[Chris Armitage represented WLD](#)

- [Pre-employment course and requisite changes will help manage program cohorts](#)
- [Suggestion to incorporate Diversity, Equity, Inclusion and Accessibility \(DEIA\) requirements into the course outline \(COR\) to align with Title 5 requirements](#)
- [Discussion about DEIA taskforce guidance for incorporating DEIA elements into courses and programs](#)
- [Recommendation to clarify reading assignment #2 to add "National Center for Construction Education & Research \(NCCER\) Module 2"](#)

[Motion to approve; M/S \(Motion fails\)](#)

[Motion to amend reading assignment #2 to add "National Center for Construction Education & Research \(NCCER\) Module 2" and to update reading assignments to reflect course content;](#)

[M/S/P \(Ayes 15; Nays 2; Abstentions 0\)](#)

[Motion to approve as amended; M/S/P \(Ayes 16; Nays 1; Abstentions 0\)](#)

B. Course Deletion(s) – 20 minutes

1. **ALH 8 - Health Careers Exploration – HESI**

Program Status: Local Graduation Requirement

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

[Motion to block items 8 B.1-B.4, B.8-B.10, B.12-B.13, B.15-B.16, and approve; M/S/P](#)

2. **ANTH 32 – Native Americans**

Program Status: AA Degree in Social Science and Cal-GETC Area 4

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

[See Action Item 8 B.1](#)

3. **ART 63 - Sculpture II, Clay**

Program Status: Standalone

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

[See Action Item 8 B.1](#)

4. **ART 81 - Introduction to Fiber Arts**

Program Status: AA-T Degree in Studio Arts and Course Families

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

[See Action Item 8 B.1](#)

5. **ASL 3 - American Sign Language III**

Program Status: AA Degree in Arts and Humanities and Cal-GETC Area 3B

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

- Department requested an extension before deleting the ASL courses to evaluate community outreach and program revitalization

Motion to block items 8 B.5–B.7, remove them from the course deletion list, and re-evaluate them in two years; M/S

Motion to amend previous motion to re-evaluate them in four years; M/S (*Motion fails*)

Point of order: Clarification was requested regarding the original motion

Motion to block items 8 B.5–B.7, remove them from the course deletion list, and re-evaluate them in two years; M/S/P

6. **ASL 4 - American Sign Language IV**

Program Status: AA Degree in Arts and Humanities and Cal-GETC Area 3B

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

[See Action Item 8 B.5](#)

7. **ASL 10 - Introduction to American Deaf Culture**

Program Status: Cal-GETC Area 4

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

[See Action Item 8 B.5](#)

8. **CSCI 51 - IT Fundamentals+**

Program Status: Standalone

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

[See Action Item 8 B.1](#)

9. **HAL 304 - Staying Mentally Sharp**

Program Status: Standalone

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

[See Action Item 8 B.1](#)

10. **HIST 26 - Men and Women in American History**

Program Status: AA Degree in Liberal Studies, AA Degree in Liberal Studies; Bilingual Pattern, AA Degree in Multicultural and Gender Studies, CSU U.S. History Requirement, and Cal-GETC Area 3B

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

[See Action Item 8 B.1](#)

11. KIN 5 - Sports Officiating

Program Status: Standalone

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

- Department requested an extension before deleting the course to pursue community outreach and possible noncredit options

Motion to remove item 8 B.11 from the course deletion list and re-evaluate it in two years;
M/S/P

12. MATH 7 - Formal Logic and Writing

Program Status: Cal-GETC Area 1B

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

See Action Item 8 B.1

13. MATH 318 - Math Foundations

Program Status: Standalone

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

See Action Item 8 B.1

14. MSP 4 - Introduction to Augmented Reality

Program Status: Standalone

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

- Department requested an extension before deleting the course, as the Innovation Lab was recently completed

Motion to remove item 8 B.14 from the course deletion list and re-evaluate it in two years;
M/S/P

15. SPAN 100 - Beginning Conversational Spanish

Program Status: Standalone

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

See Action Item 8 B.1

16. SPAN 101 - Intermediate Conversational Spanish

Program Status: Standalone

Rationale: *Course not offered for two consecutive academic years*

Effective Term: Fall 2027

See Action Item 8 B.1

C. Program Modification(s) – 4 minutes

1. AS Degree in Construction Management (46 Units)

Catalog Description: *The Associate of Science Degree in Construction Management prepares students for transfer to a four-year program in the specialized construction management field. The curriculum provides foundational knowledge, fundamental concepts and skills in planning, estimating, scheduling, and managing construction projects from inception through completion. Emphasis is placed on construction management principles, construction methods, materials analysis, administrative fundamentals, and other core construction industry specific topics. The program is aligned with regional transfer institutions, particularly California State University, Chico, to support efficient transfer and degree completion. Career opportunities exist across residential, commercial, and civil construction sectors in a growing and diverse national and statewide industry. The program also*

supports Northern California workforce needs associated with ongoing regional development and construction demand.

Modification: Change in catalog description and PLOs; no change in units

Rationale: *Program update*

Effective Term: Fall 2027

Jubal Raymond represented CNST

Motion to block items 8 C.1-C.2 and approve; M/S/P

2. **Certificate of Achievement in Construction Management (46 Units)**

Catalog Description: See AS Degree in Construction Management. The Certificate of Achievement in Construction Management prepares students for employment in the specialized construction management field. The curriculum provides foundational knowledge, fundamental concepts and skills in planning, estimating, scheduling, and managing construction projects from inception through completion. Emphasis is placed on construction management principles, construction methods, materials analysis, administrative fundamentals, and other industry specific topics. Career opportunities exist across residential, commercial, and civil construction sectors in a growing national and statewide industry. The program also supports Northern California workforce needs associated with ongoing regional development and construction demand.

Modification: Change in catalog description and PLOs; no change in units

Rationale: *Program update*

Effective Term: Fall 2027

See Action Item 8 C.1

D. Curriculum Committee Bylaws – 20 minutes

1. **Bylaws Updates**

- Proposed Article III Membership Changes
- Proposed membership changes:
 1. Add Admissions and Records representative as a non-voting member
 2. Change the faculty section from Six (6) Full-Time Faculty and Three (3) Associate Faculty to Nine (9) Faculty
 3. Add an additional faculty member to the above statement and select two (2) members to represent ~~from~~ each COI
 4. Move the following positions to non-voting members:
 - i. Equity and Inclusion Specialist
 - ii. Student Learning Outcomes (SLO) Coordinator
 - iii. Distance Education and Accessible Learning Resources Coordinator
- The Committee discussed:
 - Faculty representation, participatory governance, and local decision-making authority under California Education Code and Title 5
 - Impacts of the membership change on faculty participation, including concerns about Associate Faculty representation
 - Benefits of COI representation compared with TGE and CTE, including the potential for a direct reporting structure to support departmental collaboration
- Curriculum Committee Bylaws will be discussed at the next meeting before being considered by the Academic Senate

Motion to approve item 1 of the proposed membership changes; M/S/P

Motion to block items 2, 3, and 4, except for item 4.i., of the proposed membership changes; M (*Motion fails*)

Motion to amend the language on item 3 to read “Select two (2) members to represent each COI”; M/S/P (Ayes 16; Nays 0; Abstentions 1)

Motion to block items 2, 3, and 4, except for item 4.i., of the proposed membership changes, amend the language on item 3, and approve; M/S/P (Ayes 14; Nays 0; Abstentions 3)

E. DEIA²/UDL Taskforce Members – 5 minutes

1. Taskforce members

- Alonzo Campos, Ethnic Studies, Faculty TGE
- **Julio Delgado, Counselor**
- Julie Jenks, SLO Coordinator
- Craig Kielb, Automotive, Faculty CTE
- Heather Springer, Equity & Inclusion Specialist
- Suzanne Wakim, Distance Education & Accessible Learning Resources Coordinator
- [Guidance on incorporating DEIA Title 5 requirements into course outlines and programs](#)
- [Discussion of membership, meeting commitments, and the use of the new IDEA/UDL booklet as a resource](#)
- [Julio Delgado requested that his name be removed from the taskforce](#)

Motion to approve membership as amended; M/S/P (Ayes 16; Nays 1; Abstentions 0)

F. Consent Agenda/Other Item(s) – 5 minutes

1. CNST 10 - Properties and Applications of Concrete (4 Units)

Catalog Description: *Study of the effects of concrete-making materials – including aggregates, cement, and admixtures – on the properties of fresh and hardened concrete. Includes concrete mixture proportioning calculations, concrete testing procedures, and basic statistical analysis of strength test results. Covers concrete placement, finishing, curing, and quality control applications in the construction industry.*

Minor Modification: Change in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2027

[Jubal Raymond represented CNST](#)

- [Recommended changes to SLO #13: Demonstrate and “proper use of tools...”](#)
- [Suggestion to revise SLO #14, but the department indicated that it accurately reflects the fieldwork content](#)
- [Questions about CSUC articulations and certification requirements \(CMIT 231 requires MATH 28/28s and CHEM 51\)](#)
- [Department plans to align with CSUC Concrete Industry program and create courses and certificates for CIT students](#)

[Motion to amend SLO #13 and approve; M/S/P](#)

2. PSC 10 - Introduction to Environmental Science (4 Units)

Catalog Description: *Introduction to environmental issues from a scientific perspective, focusing on physical, chemical, and biological processes within the Earth system, the interaction between humans and these processes, and the role of science in finding sustainable solutions. Topics include ecological principles, biodiversity, climate change, sustainability, renewable and non-renewable energy, water resources, air and water pollution, and solid waste management. The concepts will be reinforced with an integrated laboratory program. (C-ID ENVS 100).*

Minor Modification: Change in discipline (add Physical Sciences, Master Required), examples of assignments, and materials of instruction

Rationale: *Discipline update*

Effective Term: Fall 2027

- [Recommended to add zero-cost textbook materials option; the department agreed](#)

[Motion to add zero-cost textbook materials option and approve; M/S/P](#)

9. **Discussion Item(s)** – 30 minutes

A. **Draft AP 4020 - Program, Curriculum, and Course Development – Patrick McDougall**

- Committee reviewed the proposed changes to AP 4020 and noted the Community College League of California (CCLC) template was outdated
- Recommended developing a Curriculum Committee Handbook outlining policies and procedures, with a reference to the handbook in AP 4020
- AP 4020 will be brought forward as an action item at the next meeting

B. **Chancellor's Office Course Outline of Record (COR) Student Learning Outcomes/Objectives Requirements – Patrick McDougall/Erik Shearer**

- *PCAH 1.2.5.2 Outcomes and Objectives:*
Course objectives state the concepts or skills faculty introduce to students in a course or program in order to prepare students to meet a student learning outcome (SLO). Objectives are the means, not the ends. Course SLOs are the intended abilities and knowledge students can demonstrate after successfully completing the course objectives. SLOs must be written in measurable or observable terms and as actions that a student will perform in order to display the skills necessary to meet the SLO (See ASCCC paper titled The Course Outline of Record: A Curriculum Reference Guide, Revisited).
- Discussion about recent changes to Title 5 regulations referencing both course objectives and learning outcomes
- Butte College has historically used the terms “course objectives” and “course outcomes” interchangeably
- Committee agreed to continue treating course objectives and outcomes as interchangeable and to add this guidance to the new Curriculum Committee Handbook

C. **Future Meetings**

- September 28, 2026
- October 12, 2026

10. **Adjournment**

Motion to adjourn at 5:00pm; M/S/P