

Distance Education Committee Minutes
October 19, 2026
3:30 pm – 5:00 pm
Main Campus (LRC 125); Chico Center (134)

- I. Call to Order: Suzanne Wakim, Linda Fischer, Heather Valle, Tia Germar, Brian Reinbold, David, Elke,
- II. Approval of Agenda & Minutes: Motion to approve by Linda Fischer. Seconded by Tia Germar.
- III. Public Comments: Program through Chancellor Office AI related.
- IV. Updates (standing items)
 - A. ATS
 - B. DE Coordinator
- V. [Charter](#) and [Bylaws](#) Suggested for DE committee to make recommendations as needed. Request to appoint a Vice Chair of the DE Committee. Motion to approve changes to bylaws. Seconded. Suggested membership to include two representatives from each COI group. Propose to increase DE membership to 10 members. Motion to adopt changes and seconded.
- VI. Update [DE Addendum](#)
- VII. Update [AP 4105](#)
- VIII. Future Topics
 - A. Improving Online Instruction at Butte
 - B. Discussion – developing community among online instructors
 - 1. Effective Practices: CoP or other methods?
 - 2. Sharing resources and ensuring quality of shared content