

Distance Education Committee Minutes
October 5, 2026
3:30 pm – 5:00 pm
Main Campus (LRC 125); Chico Center (134)

- I. Call to Order: Linda Fischer, Brian Reinbold, Tia Germar, April Kelly, Deb McCabe, Robert White
- II. Approval of Agenda & Minutes Motion to approve: passed by acclimation
- III. Public Comments: None
- IV. Updates (standing items)
 - A. ATS - Update on course and grade backup function it will be available soon. Accessibility workshops are still available.
 - B. DE Coordinator: Accessibility training reminder. Chairs should be tracking RSI and accessibility training requirements for scheduling.
- V. Canvas Features
 - A. Custom Gradebook Status (see comments, revision needed, etc.) Custom status in gradebook e.g “Incomplete”, “see feedback”, “revision needed” “Great job!”. Change blue dots to Red. GIFs & Confetti. What will be brought to Senate.
 - B. Discussion Summaries : RSI training: decided against participating in discussions. Other schools require and we may suggest the AI summary as a basis for announcements, which would be included as RSI. Summary AI is part of Canvas Ignite AI. Not default must be enabled in course settings.
 - C. [AI Feedback](#) & RSI: Ignite AI+ Grading Assistance feature is available and we decided against AI grading.
- VI. Future Topics

- A. Update DE Addendum: Add RSI verbage, require 5 Canvas discussions per semester?
- B. https://docs.google.com/document/d/1Objjc1I_I0JpueDsJ1zTRQ2pCACOIc2/edit
- C. AP 4105:
<https://docs.google.com/document/d/1dZivhL5TMbsla0tjoAvjMvjT6p9TUi2Hs-4JuwLKDk/edit?tab=t.0> Define RSI, monitor student progress, include discussions.
- D. Charter and bylaws
- E. Improving Online Instruction at Butte
- F. Discussion – developing community among online instructors
 - 1. Effective Practices: CoP or other methods?
 - 2. Sharing resources and ensuring quality of shared content
- G. Motion to adjourn: April, second by Linda