

Distance Education Committee Minutes
September 21, 2026
3:30 pm – 5:00 pm
Main Campus (LRC 125); Chico Center (134)

- I. Call to Order
 - A. Members in Attendance: Dave Elke, Brian Reinbold, Zia Miller (student rep), Suzanne Wakim, Tia Germar, April Kelly, Heather Valle, Mariela Rivera, Linda Fischer
 - B. Members of the public: Dan Barnet, Dave Stephens
- II. Approval of Agenda & Minutes
 - A. Agenda is approved by acclamation.
 - B. Minutes are approved by acclamation.
- III. Public Comments
 - A. The room was posted incorrectly in District Announcements. (But yet we still found the room.)
 - B. Dave S.: Canvas was not included in the list of items that were unavailable in the BC announcements about the recent maintenance, although it was not available during the maintenance. CTO says that they used the list from the previous CTO's system.
 - C.
- IV. Updates (standing items)
 - A. ATS
 - 1. The department name has been officially changed!

2. ATS is waiting for many unit plan items to be funded. They have been approved but not paid for.
3. The roll out of “you do it” and “tidy up” are available to all faculty on canvas.
 - a. Suzanne encourages faculty to get a training update on how to use both of these. You can look for more information in the emails on accessibility training.

B. DE Coordinator

1. (see below)

V. [Sign up to take minutes](#)

A. Please sign up to take notes!

B. For the Chico Center, please print out the agenda and post it on the door.

VI. POCR Update

A.

VII. Improving Online Instruction at Butte

A. There is an interest in increasing the rigor of the quality of the online classes. Explained how to maintain approval for online classes. Members discuss various options for improving and evaluating online classes and instruction.

VIII. Discussion – developing community among online instructors

A. Effective Practices: CoP or other methods?

B. Sharing resources and ensuring quality of shared content

IX. Charter and bylaws – next meeting

A. These will be at College Council for vote tomorrow. (9/21)

X. [AI Feedback](#) & RSI

XI. Motion to adjourn by Heather and seconded by Linda. Meeting ends at 4:46 pm.