Program Research and Recommendation
MINUTES
October 30, 2023

Members Present

Erik Shearer, Co-Chairperson
Jess Vickery, Co-Chairperson
John Dahlgren, Drafting
Donna Davis, Curriculum Committee Chair
Teresa Doyle, Dean
Jessica Jackson, Articulation Officer
Tierra Lloyd, Mathematics
Colin Ferguson, Physical Science
Irma Gonzalez Cuadros, Academic Senate V.P.
Brian Murphy, Director, Institutional Research
Bobby Walden, Counselor

Members Absent

Ana Duenas, CTE Student Senator

Guests Present

Deb McCabe, Chair, Communication Studies, Ethnic Studies, and World Languages
Carrie Monlux, Dean

AGENDA

1. **Agenda Adoption**
   Motion to allow Erik Shearer to attend remotely given just cause outlined in AB 2499; M/S/P
   Motion to approve agenda; M/S/P

2. **Minutes Approval**
   A. October 2, 2023
   Motion to approve minutes; M/S/P

3. **General Announcements**
   Program Research and Recommendation members are invited to make announcements to the committee
   - None

4. **Public Comments**
   Members of the public are invited to comment on items on the agenda
   - None

5. **Consent Agenda**
   - None

6. **Information Item(s)**
   A. New Program Proposals
   1. **Certificate in Diversity, Equity and Inclusion (12 Units)**
      Deb McCabe represented items A.1-A.3
      - This DEI certificate is a great option for students and it will be valued by employers
      - This certificate offers a broad range of core and elective courses as possible options for students

- The committee questioned if this certificate is sufficient for students to get a job with an employer
- The potential impact on scheduling of Ethnic Studies courses was discussed by the committee
- The department would like to revise initial program request to:
    - Required core: ETHS 1 (3 units)
    - Choose one of the following required courses: ETHS 10, ETHS 30, or ETHS 40 (3 units)
    - Choose four elective courses from the list presented; add BUS 44 to the list (12 units)
    - Total certificate unit value is 18

Motion to approve Certificate in Diversity, Equity and Inclusion as amended; M/S/P by roll call vote: Ayes - J. Dahlgren, D. Davis, T. Doyle, T. Lloyd, C. Ferguson, I. Gonzalez Cuadros, E. Shearer, J. Vickery, and B. Walden

2. **Certificate of Achievement in Interpersonal Communication (18 Units)**
    - Other Community Colleges currently have these certificates and they are beneficial for students
    - The committee questioned the courses included in the certificate and the potential impacts on scheduling/program mapping
    - It was suggested adding CMST 14 to the electives is best for students and provides more flexibility

Motion to approve the Certificate of Achievement in Interpersonal Communication as amended to add CMST 14 as an elective course; M/S/P by roll call vote: Ayes - J. Dahlgren, D. Davis, T. Doyle, T. Lloyd, C. Ferguson, I. Gonzalez Cuadros, J. Vickery, and B. Walden
Abstention - E. Shearer

3. **Certificate in Speech and Debate (12 Units)**
    - Most likely communication majors would get this certificate for a specialization in speech
    - The committee was concerned that students are unable to obtain financial aid
    - The committee questioned the value of this certificate for the students and their ability to obtain a job with completion of these four courses
    - To add this certificate to the student's transcripts it must be chaptered and approved by the Chancellor's Office

Motion to approve; M/S/P by roll call vote: Ayes - J. Dahlgren, D. Davis, T. Doyle, T. Lloyd, C. Ferguson, I. Gonzalez Cuadros, E. Shearer, J. Vickery, and B. Walden

4. **Cyber Security Degree Revision**
    - AS Degree in Cyber-Security Practitioner-System Administration
    - CA in Cyber-Security Practitioner-System Administration
    - AS Degree in Cyber-Security Practitioner-CCNA
    - CA in Cyber-Security Practitioner-CCNA

Jessica Jackson represented item A.4

- Degree Planner has programming limitations on degrees with built-in emphases
- Splitting Cyber-Security into separate degrees/certificates is clearer for students

Motion to approve; M/S/P by roll call vote: Ayes - J. Dahlgren, D. Davis, T. Doyle, T. Lloyd, C. Ferguson, I. Gonzalez Cuadros, E. Shearer, J. Vickery, and B. Walden

5. **Social and Behavioral Science Degree Revision**
    - AA Degree in Liberal Arts-Social Sciences
    - AA Degree in Liberal Arts-Mathematics and Science
    - AA Degree in Liberal Arts-Arts and Humanities

Jessica Jackson represented item A.5

- This is a non-compliant catch-all degree
- Breaking this degree into three separate degrees will allow students more avenues to qualify for financial aid funding and may lead to more successful student outcomes
- Collaborating with counselors and department chairs to make these changes
- It was suggested that using Liberal Arts in the title may be confusing to students
- The committee mentioned that students are unable to get a job with this degree

This item was tabled for more information

B. Curriculum Committee Report

- None

7. Action Item(s)

A. Program Discontinuance

1. **Certificate in Leadership and Civic Engagement**
   Change in core requirements (remove IDST 94); change in units (from 13 to 12); *Effective Term: Fall 2024*
2. **Certificate in Incident Command-Finance**
   Deletion; program never offered; *Effective Term: Fall 2024*
3. **Certificate in Incident Command-Logistics**
   Deletion; program never offered; *Effective Term: Fall 2024*
4. **Certificate in Incident Command-Operations**
   Deletion; program never offered; *Effective Term: Fall 2024*
5. **Certificate in Incident Command-Planning**
   Deletion; program never offered; *Effective Term: Fall 2024*

Motion to approve item A.1; M/S/P by roll call vote: Ayes - J. Dahlgren, D. Davis, T. Doyle, T. Lloyd, C. Ferguson, I. Gonzalez Cuadros, E. Shearer, J. Vickery, and B. Walden
Abstention – T. Lloyd

Motion to amend to block items A.1-A.5 and approve; M/S/P by roll call vote: Ayes - J. Dahlgren, D. Davis, T. Doyle, T. Lloyd, C. Ferguson, I. Gonzalez Cuadros, E. Shearer, J. Vickery, and B. Walden
Abstention – T. Lloyd

8. Discussion Item(s)

A. AP4021 Approval Update

- Approved by Academic Senate; routed to the other constituent groups for approval

B. Next Meeting Date

- November 13, 2023

9. Adjournment

Motion to adjourn; M/S/P