



Program Research and Recommendation MINUTES February 12, 2024

Members Present

Erik Shearer, Co-Chairperson
Jess Vickery, Co-Chairperson
Donna Davis, Curriculum Committee Chair
Teresa Doyle, Dean
Ana Duenas, CTE Student Senator
Colin Ferguson, Physical Science

Irma Gonzalez Cuadros, Academic Senate V.P.
Jessica Jackson, Articulation Officer
Tierra Lloyd, Mathematics
Brian Murphy, Director, Institutional Research
Bobby Walden, Counselor

Members Absent

John Dahlgren, Drafting

Guests Present

Denise Adams, Dean
Hesam Abedini, Music
Connie Dickens, Dean's Secretary

Ryan Heimlich, Music
Dr. Robert White, Dean

AGENDA

1. **Agenda Adoption**

Request for unanimous consent to approve agenda; Acclamation

2. **Minutes Approval**

A. October 30, 2023
Postponed until next meeting

3. **General Announcements**

Program Research and Recommendation members are invited to make announcements to the committee

- I. Gonzalez Cuadros provided an update on the Early Childhood Education Spanish program

4. **Public Comments**

Members of the public are invited to comment on items on the agenda

- None

5. **Consent Agenda**

- None

6. **Information Item(s)**

A. New Program Review Process – Erik Shearer

- The new Administrative Procedure (AP) 4021 has expanded the role of program review
- PRR will become the body to provide the new process and oversight
- Basic principles:

- Provide departments with program information so they can use to service students
- Establish an annual program review process separate from every 6-year review to help inform the unit planning process, faculty prioritization, etc.
- Institutional research will provide data for baseline analysis of programs (vitality, stability, growth, and success assessment data)
- Use data templates for input and responses at each level of the process with a report extracted at the conclusion of the process
- Plans to build a new internet/intranet website structure for the yearly review
- English department has volunteered to try out the new program review process that the PRR Committee will codify into an AP

B. Curriculum Committee Report

1. Fall 2023 Curriculum Activity Report

Donna Davis represented item 6 B.1

2. GE Taskforce Recommendations

- New Butte GE Education Pattern (21-26 Units) – *Approved*
- Elimination of Multicultural Graduation Requirement – *Approved*
- Addition of Graduation Requirement – *Approved*
 - A minimum of 2 units of courses from Self-integration, Physical Education activity, or CTE Pathways exploratory courses

Erik Shearer represented item 6 B.2

- The Curriculum Committee approved the new Butte GE pattern to align with CalGETC including an Ethnic Studies graduation requirement
- The GE Taskforce will present recommending GE criteria, and AP changes to update these requirements and policies

3. 2-Year CE Program Review

- Cosmetology

Teresa Doyle represented item 6 B.3

- This is a high demand program that serves a real need in our community
- Labor Market Information (LMI) data indicates a decline, because self-employed individuals are not included
- Board of Trustees approved a new Cosmetology building in Chico
- The department plans to start a barbering crossover program for licensed cosmetologist and a full-blown barbering cohort

7. Pending Item(s)

A. New Educational Program(s)

1. Social and Behavioral Science Degree Revisions

- AA Degree in Liberal Arts-Social Sciences
- AA Degree in Liberal Arts-Mathematics and Science
- AA Degree in Liberal Arts-Arts and Humanities

Item postponed until next meeting

8. Action Item(s)

A. New Educational Program(s)

1. AA Degree in Music (28.5-31 Units)

Ryan Heimlich and Hesam Abedini represented items 8 A.1-A.5

- The department wants to expand the Music programs to offer more options for students

- AA-T in Music is great for competition students, but no room for piano and ensembles
- The core of this degree is the same for the other programs, and it opens possibilities for students
- Most students who get AA in Music will be on route to get an AA-T as well
- Several committee members were concerned about the difference between the degrees for financial aid purposes, catalog duplication, and student confusion

Motion to approve; M/S/P

2. CA in Commercial Music (15 Units)

- This update is a student-centered certificate that studies all types of music to help determine the music pathway
- Students working on the AA-T in Music would take these courses and have one more course to finish the degree
- The committee questioned the program courses and options that will be approved by the Curriculum Committee
- The committee recommended increasing the units to 16+ so the certificate is financial aid eligible
- The department will update the program courses to increase the units
- Several committee members were concerned with staffing and resources for these program changes

Motion to approve; M/S/P

3. CA in Music (21-22 Units)

- The core of this certificate is the AA-T in Music without GE courses
- The committee questioned whether this certificate would lead to a job for financial aid eligibility
- Students may use this certificate to transfer out-of-state programs or use on a resume for employment purposes
- It was mentioned that the Top Code is not occupational

Motion to approve; M/S/P

4. CA in Music Theory and Composition (18 Units)

- This certificate is important for students who only want the composition track, and the last two courses will be more futuristic to open new pathways for students
- It was mentioned that this certificate may lead to a job as a tutor in music theory for financial aid eligibility
- The committee questioned if students would take this certificate and the Commercial Music certificate

Motion to approve; M/S/P

5. AS Degree in Pre-Health Occupations (18-33 Units)

Donna Davis represented 8 A.5

- The department is establishing a degree for students before entering the Nursing and Respiratory Therapy programs for financial aid eligibility
- The common core of required courses may apply to other programs as well
- It was suggested that the program description should be modified to fit a major area of emphasis as students need to understand the utility of the degree
- The committee questioned whether the core course should be CHEM 51 or CHEM 1, and to add CHEM 52 for dental hygiene programs

- It was mentioned that the Biology department is also working on a similar degree for pre-health occupations and kinesiology majors
- The committee requested more information about this program and recommended collaborating with the Biology department to determine the specifics of this degree

Item postponed until next meeting

B. Program Vitality and Discontinuance Analysis

1. Drama Program Revitalization
2. Radio, TV, and Film Program Revitalization

Teresa Doyle represented items 8 B.1-B.2

- The department wants to revitalize both programs as they have been without full-time faculty representation since 2009
- Only the Certificate in Mass Communication has been awarded to students
- It was recommended that adding creative technologies may be a compliment to the degrees and may recruit students who have knowledge in technology, game design, etc.
- Several committee members were concerned that students cannot complete the AD-T in Theatre Arts due to a lack of course offerings
- The new process:
 - PRR discusses the request and forms a Program Advisory Team (PAT)
 - The membership of the PAT will include reasonable representation of the instructors of the program, department chair, administrator, etc.
 - PRR may determine if the program proposal contains sufficient information to recommend "Continue with Qualification" by attaching the approved meeting minutes
- The committee recommended that the dean establishes the PAT along with the department chair, and reports back to PRR about the committee composition

Motion to form a PAT for Drama and Radio, TV, and Film Program Revitalizations; M/S/P

9. Discussion Item(s)

A. Future Meeting Dates

- March 4, 2024
- April 15, 2024
- May 13, 2024

10. Adjournment

Motion to adjourn; M/S/P