



Program Research and Recommendation MINUTES September 18, 2023

Members Present

Erik Shearer, Co-Chairperson	Colin Ferguson, Physical Science
Jess Vickery, Co-Chairperson	Irma Gonzalez Cuadros, Academic Senate
John Dahlgren, Drafting	Tierra Lloyd, Mathematics
Donna Davis, Curriculum Committee Chair	Jessica Jackson, Articulation Officer
Ana Duenas, CTE Student Senator Representative	Bobby Walden, Counselor

Members Absent

Teresa Doyle, Dean	Brian Murphy, Institutional Research
--------------------	--------------------------------------

Guests Present

Shaun-Adrian Chofla, Child Development	Carrie Roberson, Child Development
Lisa Gunn, Chair, Family and Community Services	

AGENDA

1. **Agenda Adoption**

Motion to approve agenda: M/S/P

2. **Minutes Approval**

A. May 8, 2023

Motion to approve minutes: M/S/P

3. **General Announcements**

Program Research and Recommendation members are invited to make announcements to the committee

- Committee members and guest introductions

4. **Public Comments**

Members of the public are invited to comment on items on the agenda

- None

5. **Consent Agenda**

- None

6. **Information Item(s)**

- None

7. **Action Item(s)**

A. AP 4021 – Program Research and Recommendation

- The committee reviewed the draft AP 4021 and proposed the following edits:
 - Add “to represent” and “two consecutives” under Membership bullet #5
 - Add Robert’s Rules of Order language to Scope and Responsibilities
 - Remove comma after baccalaureate degree in Step 4

Motion to approve draft AP 4021: M/S/P

Motion to amend draft AP 4021 with proposed edits: M/S/P

Motion to approve draft AP 4021 as amended: M/S/P

8. Discussion Item(s)

A. Early Childhood Education Spanish Program – Project Advisory Team (PAT)

Dr. Shaun-Adrián Choflá, Irma Gonzalez Cuadros, and Carrie Roberson represented the Early Childhood Education Spanish (ECE) Program PAT

- The Child Development department wishes to create a new ECE Spanish Program to meet the needs of students and the community
- The program will consist of a Certificate of Achievement (24 units), and a Certificate (12 units) both taught in Spanish
- The committee requested:
 - More details and data about the individual programs and coursework, funding, location, student cohorts, staffing, funding, support services need, and the potential impact to the child development degree programs
- Next steps:
 - Complete PRR New Program Proposal Form
 - Include Labor Market Information data
 - Action item at the next PRR meeting

B. Program Review Update

- Program review is the mechanism that a college must determine vitality of programs, new programs, and discontinuance of programs
- PRR will help determine the process for program review

9. Adjournment

Motion to adjourn: M/S/P