



Program Research and Recommendation MINUTES October 14, 2024

Members Present

Erik Shearer, Co-Chairperson	Teresa Doyle, Dean
Jess Vickery, Co-Chairperson	Jessica Jackson, Articulation Officer
Hesam Abedini, Music	Colin Ferguson, Physical Science
John Dahlgren, Drafting	Irma Gonzalez Cuadros, Academic Senate V.P.
Donna Davis, Curriculum Committee Chair	Brian Murphy, Director, Institutional Research

Members Absent

Dr. Robert White, Dean	Bobby Walden, Counselor
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Guests Present

Jennifer Bryant, Engineering	Ryan Heimlich, Music
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AGENDA

1. Agenda Adoption

Request for unanimous consent to approve agenda; Acclamation

2. Minutes Approval

A. September 16, 2024
Motion to approve; M/S/P

3. General Announcements

Program Research and Recommendation members are invited to make announcements to the committee

- None

4. Public Comments

Members of the public are invited to comment on items that are not on the agenda

- None

5. Information Item(s)

A. Curriculum Committee Report

1. Common Course Numbering (CCN) and Bylaws Amendments
 - Donna Davis updated the committee on the following:
 - Common Course Numbering (CCN) process and procedure
 - Curriculum Chair election process and nominations
 - Curriculum Committee Bylaws update

6. Action Item(s)

A. New Educational Program(s)

1. AA in Dance – Ryan Heimlich/Teresa Doyle
 - Technical and theatrical dance programs are a huge tradition in Chico
 - Students may obtain a bachelor's degree or transfer to a 4-year institution

- Dance disciplines: Masters in Dance, Masters in Physical Education (dance emphasis), and Masters in Theatre (dance emphasis)

Motion to form a PAT for the AA in Dance and report back to PRR; M/S/P (Abstentions 1)

2. AS/CA in Musical Instrument Repair – Ryan Heimlich/Teresa Doyle

- New CTE program and courses to support the community
- The committee questioned the needs of this program (space and equipment)
- The department indicated they are considering some spaces that are under-utilized
- It was mentioned there is a National Association for Band Instrument Repair and this could be a successful program

Motion to form a PAT for the AA/CA in Musical Instrument Repair and report back to PRR; M/S/P (Abstentions 1)

3. CA in Technical Theatre – Ryan Heimlich/Teresa Doyle

- This is a collection of degrees and certificates repackaged into a program
- Technical degrees are needed in theatre arts

Motion to approve; M/S/P (Abstentions 1)

4. CA in Engineering Support Technician – Jennifer Bryant/John Dahlgren

- This certificate is in conjunction with the National Science Foundation and focuses on technical science fields
- Grant funded program that supports MFG industries and ensures local internships for students; no new resources needed
- If the program is successful, there is a scaffolding grant funding process so the program is sustainable on its own

Motion to approve; M/S/P (Abstentions 1)

5. CA in Cal-GETC – Jessica Jackson

- This certificate of achievement ensures that a Cal-GETC certification will be noted on transcripts

Motion to approve; M/S/P

7. **Discussion Item(s)**

A. PRR Charter and Bylaws – Jess Vickery

1. Adopt PRR Charter and Bylaws

Charter:

- Committees are required to establish charter and bylaws
- This is a standard template for all shared governance committees on campus
- Approved charter will be approved by Academic Senate and College Council

Motion to amend Article 4 to add “In accordance with AP 4021 this committee will...”;

M/S/P

Motion to approve as amended; M/S/P

Bylaws:

- The committee discussed the accessibility of PRR meeting documents

Motion to amend bylaws Article IV #5 to add “The PRR meeting minutes are kept on the Academic Senate webpage”; M/S

Motion amended to “The PRR meeting minutes are made publicly available on the Butte College website”; M/S/P

- Proposed bylaw changes:

- Article 3 D #6 – change to AP 4021

- Article 4 and 5 – change sub-items to letters (grammar cleanup)

Motion to approve proposed bylaw changes; M/S/P

Motion to approve bylaws as amended; M/S/P

B. Future Meeting Dates

- November 25, 2024
- December 9, 2024

8. Adjournment

Motion to adjourn; M/S/P