

New Program Proposal Form

New Program Title:	Enhanced Funded Noncredit Certificate in ESL Academic Skills
Initiator:	Molly Emmons and Mark Scholl
First Semester Intended to Offer:	Fall 2025 or as soon as approved

Type of Program

Use AS for any Science, Technology, Engineering, or Mathematics (STEM) field and for all CTE programs. Use AA for all others.

- ☐ AA-T/AS-T
- ☐ AA/AS (18 units minimum w/o GE)
- ☐ CA (16 units minimum)
- ☒ Noncredit Certificate of Completion
- ☒ Noncredit Certificate of Competency

Program Codes

TOP Code:	4930.87
CIP Code:	32.0109
What COI will this program be in?:	Social Behavioral Sciences and Communication

Program Description:

This is a noncredit certificate of completion in ESL. This two course sequence of noncredit ESL courses leads students from high intermediate language proficiency in preparation for their matriculation into credit-bearing ESL courses. These technology and reading and composition courses provide students with the foundational proficiency necessary for various career fields or to matriculate into general education courses.

Program Courses:

[illegible]

How does the program align with the College Mission Statement, District Educational Plan, and Strategic Plan?

This certificate meets the district's strategic initiatives 1, 2, 3, 4, and 6.

Explain how the program is appropriate to the Community College mission of providing the first two years of a baccalaureate degree?

These preparatory courses bring ESL students to the level needed to matriculate into credit classes.

How does the proposal demonstrate need for the program?

Overall program already established.

What are the impacts on existing programs (enrollment, staffing, section offerings)?

No impact.

Is there sufficiency of institutional resources to support the long-term vitality of the program?

Yes.

Is the program compliant with all applicable laws, regulations, and curriculum standards?

yes.

Will the program be eligible for Financial Aid (CA's with vocational TOP and degrees)? If no, please explain:

As non-credit classes, these courses are free.

For Career Education Programs: Provide labor market information (LMI) and other employers demand documentation demonstrating that there are jobs and careers available for program graduates

Signature: 
Molly Emmons (Dec 4, 2024 14:24 PST)

Date: Dec 4, 2024

Contact Information:

Return This form to Scheduling Center for processing at Centersh@butte.edu

New Program Proposal Form

New Program Title:	Enhanced Funded Noncredit Certificate in ESL Basic Skills
Initiator:	Molly Emmons and Mark Scholl
First Semester Intended to Offer:	Fall 2025 or as soon as approved

Use AS for any Science, Technology, Engineering, or Mathematics (STEM) field and for all CTE programs. Use AA for all others.

- ☐ AA-T/AS-T
- ☐ AA/AS (18 units minimum w/o GE)
- ☐ CA (16 units minimum)
- ☐ Noncredit Certificate of Completion
- ☒ Noncredit Certificate of Competency

TOP Code:	4937.87 4930.87
CIP Code:	16.1701 32.0109
What COI will this program be in?:	Social Behavioral Sciences and Communication

This is a noncredit certificate of competency in ESL Basic Skills. This two course sequence equips students who have little to no literacy in English with foundational life and language skills necessary for navigating their environments and communicating basic needs in English. These courses also prepare students to succeed in the intermediate levels of ESL.

[illegible]

How does the program align with the College Mission Statement, District Educational Plan, and Strategic Plan?

This certificate meets the district's strategic initiatives 1, 2, 3, 4, and 6.

Explain how the program is appropriate to the Community College mission of providing the first two years of a baccalaureate degree?

These foundational courses are 4-5 levels below transfer-level English and serve as the first "stepping stones" for our ESL populations into academic and career pathways.

How does the proposal demonstrate need for the program?

Overall program already established.

What are the impacts on existing programs (enrollment, staffing, section offerings)?

No impact.

Is there sufficiency of institutional resources to support the long-term vitality of the program?

Yes.

Is the program compliant with all applicable laws, regulations, and curriculum standards?

Yes.

Will the program be eligible for Financial Aid (CA's with vocational TOP and degrees)? If no, please explain:

As non-credit classes, these courses are free.

For Career Education Programs: Provide labor market information (LMI) and other employers demand documentation demonstrating that there are jobs and careers available for program graduates

Signature:


Molly Emmons (Dec 4, 2024 14:24 PST)

Date: Dec 4, 2024

Contact Information:

Return This form to Scheduling Center for processing at Centersh@butte.edu

Program Research & Recommendation

New Program Proposal Form

New Program Title:	Enhanced Funded Noncredit Certificate in ESL Intermediate Skills
Initiator:	Molly Emmons and Mark Scholl
First Semester Intended to Offer:	Fall 2025 or as soon as approved

Type of Program

Use AS for any Science, Technology, Engineering, or Mathematics (STEM) field and for all CTE programs. Use AA for all others.

- ☐ AA-T/AS-T
- ☐ AA/AS (18 units minimum w/o GE)
- ☐ CA (16 units minimum)
- ☐ Noncredit Certificate of Completion
- ☒ Noncredit Certificate of Competency

Program Codes

TOP Code:	4937-87 <i>4930 87</i>
CIP Code:	16.1701 <i>32.0109</i>
What COI will this program be in?:	Social Behavioral Sciences and Communication

Program Description:

This is a noncredit certificate of competency in ESL Intermediate Skills. This two course sequence moves students from a basic knowledge of English into one of deeper and more nuanced competency, thereby expanding their literacy and communication skills for life, college, and career. These courses also prepare students to succeed in the advanced ESL pathways of academic and career skills.

Program Courses:

[illegible]

How does the program align with the College Mission Statement, District Educational Plan, and Strategic Plan?

This certificate meets the district's strategic initiatives 1, 2, 3, 4, and 6.

Explain how the program is appropriate to the Community College mission of providing the first two years of a baccalaureate degree?

These foundational courses are 2-3 levels below transfer-level English and and further guide our ESL students into the pathways of interest to them available in our advanced ESL course offerings.

How does the proposal demonstrate need for the program?

Overall program already established.

What are the impacts on existing programs (enrollment, staffing, section offerings)?

No impact.

Is there sufficiency of institutional resources to support the long-term vitality of the program?

Yes.

Is the program compliant with all applicable laws, regulations, and curriculum standards?

Yes.

Will the program be eligible for Financial Aid (CA's with vocational TOP and degrees)? If no, please explain:

As non-credit classes, these courses are free.

For Career Education Programs: Provide labor market information (LMI) and other employers demand documentation demonstrating that there are jobs and careers available for program graduates

Signature: 
Molly Emmons (Dec 4, 2024 14:24 PST)

Date: Dec 4, 2024

Contact Information:

Return This form to Scheduling Center for processing at Centersh@butte.edu