



Program Research and Recommendation MINUTES May 3, 2024

Members Present

Jess Vickery, Co-Chairperson
Dr. Robert White, Co-Chairperson Designee
John Dahlgren, Drafting
Donna Davis, Chair, Curriculum Committee
Teresa Doyle, Dean

Jessica Jackson, Articulation Officer
Tierra Lloyd, Mathematics
Colin Ferguson, Physical Science
Irma Gonzalez Cuadros, Academic Senate V.P.
Brian Murphy, Director, Institutional Research

Members Absent

Ana Duenas, CTE Student Senator
Erik Shearer, Co-Chairperson

Bobby Walden, Counselor

Guests Present

Connie Dickens, Secretary to the Dean

AGENDA

1. **Agenda Adoption**

Request for unanimous consent to approve agenda; Acclamation

2. **Minutes Approval**

A. April 5, 2024

Motion to approve minutes; M/S/P

3. **General Announcements**

Program Research and Recommendation members are invited to make announcements to the committee

- Jess Vickery announced that all the 2023-24 Program Research and Recommendation (PRR) committee meeting documents are being uploaded to the Academic Senate webpage for public review

4. **Public Comments**

Members of the public are invited to comment on items not on the agenda

- None

5. **Consent Agenda**

- None

6. **Information Item(s)**

A. **Curriculum Committee Report**

1. 2-Year CE Program Review

- Administration of Justice (AJ)
- Emergency Medical Services (EMS/EMT)
- Fire Technology (FSC)

2. New Program Approval

- AS Degree in Health Occupations Preparation
- Donna Davis reported out on Curriculum Committee activity noting that the 2-year CE program reviews have validated their continuance, and the AS Degree in Health Occupations Preparation is pending Board of Trustees approval

B. PAT Taskforce

1. Drama PAT Team Update

2. RTVF PAT Team Update

- Teresa Doyle represented items 6 B.1-B.2
- PAT team committees have been formed for Drama and RTVF
- Committees consist of the following team members:
 - Drama – T. Doyle (Dean), R. Heimlich (Faculty), S. Lanam (Dean’s Secretary), J. King (Theater Arts professional), J. Miles (Inspire School Instructor K-12), M. Miller (CSUS Faculty)
 - RTVF – T. Doyle (Dean), D. Donnelly (Faculty), H. Abedini (Faculty), D. Elke (Faculty), R. Peterson (former Associate Faculty), M. Peck (Pleasant Valley Instructor K-12)

Motion to approve Drama PAT team; M/S/P (Ayes 7; Nays 0; Abstentions 1)

Motion to approve RTVF PAT team; M/S/P (Ayes 7; Nays 0; Abstentions 1)

7. Action Item(s)

A. Program Vitality and Discontinuance Analysis

1. AS Degree in Engineering – Discontinuance

- R. White represented item 7 A.1
- This program will be replaced by the new modernized engineering programs once they are approved by the Chancellor’s Office
- This item follows the new AP4021 workflow without additional analysis
- There was discussion about the Engineering degree and what a program represents or means
- It was confirmed that a program means an academic program which is a collection of courses students take to confer a degree

Motion to approve discontinuance; M/S/P

2. AA Degree in Social and Behavioral Science - Discontinuance

- J. Jackson represented item 7 A.2
- This degree was broken out into three new degrees which will be presented to the Board of Trustees for approval in June 2024

Motion to approve discontinuance; M/S/P

8. Discussion Item(s)

A. 2024-25 Meeting Dates

Fall 2024

September 16

October 14

November 25

December 9

Spring 2025

February 10

March 3

April 14

May 12

- In September, the committee will review AP 4021 to construct actual bylaws and charter in separate documents that will be reviewed on a yearly basis to optimize committee work

- The committee questioned the tracking of service term lengths
- It was confirmed these items need to be captured in the bylaws; PRR is a standing committee of Academic Senate
- The standard service term length is two three-year terms; Academic Senate is working on charting term lengths for all committees
- Any PRR committee member replacements for will be held in fall

10. Adjournment

Motion to adjourn; M/S/P