



Program Research and Recommendation MINUTES May 12, 2025

Members Present

Dr. Jess Vickery, Co-Chairperson
Dr. Robert White, Co-Chairperson
John Dahlgren, Drafting
Donna Davis, Curriculum Committee Chair
Teresa Doyle, Dean

Colin Ferguson, Physical Science
Irma Gonzalez Cuadros, Academic Senate V.P.
Jessica Jackson, Articulation Officer
Brian Murphy, Director, Institutional Research

Members Absent

Dr. Hesam Abedini, Music
Balpreet Chatha, Associated Students

Erik Shearer, Asst Superintendent/VP Instruction
Bobby Walden, Counselor

Guests Present

Bonnie Baxter, Environmental Horticulture
Kenneth Bearden, BCIS/BUS Chair
Jubal Raymond, Construction

Tom Williams, Industrial Technologies Chair
Tom Wycoff, HVAC

AGENDA

1. Agenda Adoption

Request for unanimous consent to approve agenda; Acclamation

2. Minutes Approval

A. March 3, 2025

Motion to approve minutes; M/S/P

3. General Announcements

Program Research and Recommendation members are invited to make announcements to the committee

- None

4. Public Comments

Members of the public are invited to comment on items that are not on the agenda

- None

5. Consent Agenda

6. Information Item(s)

A. Curriculum Committee Report – Donna Davis

1. Common Course Numbering (CCN) Updates – Phase II Part A templates
2. Curriculum Training Workshops – DEIA, UDL, and TMC

7. Action Item(s)

A. Project Advisory Team (PAT)

1. AS in Residential/Commercial Electrician Training – Tom Williams

2. CA in Residential/Commercial Electrician Training – Tom Williams
3. AS in Environmental Horticulture – Bonnie Baxter
4. CA in Environmental Horticulture – Bonnie Baxter
- Tom Williams represented Residential/Commercial Electrician
 - Department clarified what information is due with PAT report and was directed to AP 4021 and PRR website

Motion to approve PAT; M/S/P (Abstention – 1)

- Bonnie Baxter represented Environmental Horticulture
 - Original PAT approved April 10, 2023
 - Committee discussed a recommendation to add an Institutional Research representative
 - There was discussion about contacting members of original PAT about change status

Motion to amend PAT proposal and add Alan Burwell; M/S/P

Motion to dissolve original PAT and approve new PAT as amended; M/S/P

B. Program Vitality and Discontinuance

- CA in Retail Management

Kenneth Bearden represented Retail Management

- Department discussed history of retail management within different degree and certificate of achievement configurations
- Committee questioned student communication if in progress when a program is deleted, and discussed how “teach-out” plans are structured

Motion to approve discontinuance; M/S/P

8. Discussion Item(s)

A. 2025-26 Meeting Dates

9. Adjournment

Motion to adjourn; M/S/P