

PROGRAM RESEARCH AND RECOMMENDATION COMMITTEE CHARTER

ARTICLE I: NAME

The name of this committee shall be the Program Research and Recommendation Committee (PRR).

ARTICLE II: PURPOSE

This committee is established to evaluate and provide recommendations on the formation of new programs, strategies for program improvement, and program discontinuance, ensuring that educational programs at Butte College remain effective in serving students and the community.

ARTICLE III: AUTHORITY

PRR is a standing subcommittee of the Butte College Academic Senate. This committee operates under authority granted by the Butte-Glenn Community College District Board of Trustees, in accordance with Title 5 Section 51022 and Education Code Section 78016.

ARTICLE IV: RESPONSIBILITIES

In accordance with AP 4021, this committee will:

- Review and recommend changes to program review processes and structures;
- Make recommendations for new program development and program revitalization;
- Review labor market information and other relevant data to develop recommendations for program expansion;
- Provide oversight for program review and receive program review reports requiring vitality analysis; and
- Oversee the program discontinuance process and recommend actions to the Superintendent/President for consideration by the Board of Trustees.

ARTICLE V: MEMBERSHIP

The committee will consist of members of the faculty appointed by the Academic Senate and members from the Office of Instruction, as described in the current committee bylaws. These bylaws also detail the voting rights, terms, and election or appointment procedures for all members.

ARTICLE VI: MEETINGS

The committee will meet at least once per month during the Fall and Spring academic semesters, according to a schedule outlined in the current committee bylaws.

ARTICLE VII: AMENDMENTS

Amendments to this charter may be proposed by any committee member but must be approved by at least two-thirds of the seated committee members present and exercising their right to vote in an open meeting. All amendments must also be approved by the Academic Senate and confirmed by College Council in order to take effect.

ARTICLE VIII: DISSOLUTION

The PRR Committee will remain active until dissolved by formal action of the Butte College Academic Senate with approval from College Council.